



# CIPD Application form for DLC

**Personal information**

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| --- | --- | --- | --- | --- | --- |
| Title: |  | Gender: |  | Date of Birth: |  |
| First: |  |
| Surname: |  | Maiden name (if married): |  |
| Address: |  |
| Postcode: |  |
| Home Tel: |  | Mobile: |  | Country: |  |
| Email: |  |

**Course Details**

|  |  |
| --- | --- |
| Level |  |
| Award/Certificate/Diploma |  |
| Units | If completing the Award or Certificate programmes, please select the units for study below.Diploma covers all units. |

**Declaration**

I agree to become a member of CIPD and abide by any rules and regulations which may be applicable to its members from time to time.

Signed: Dated:

Award – please select one unit (3DEL cannot be selected, for Certificate and Diploma Level only)

Certificate – please select all Core units (10 Credits) and Optional units totaling 18 credits, giving a total of 28 credits.

Diploma – all units must be completed in order to achieve this qualification

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **CIPD Code** | **Name of Unit** | **Credit****Value** | **Core or****Option** | **Your****Choice** |
| 3HRC | Understanding Organisations and the Role of Human Resources | 4 | **Core** |  |
| 3RAI | Recording, Analysing and Using HR Information | 2 | **Core** |  |
| 4DEP | Developing Yourself as an Effective HR/L&D Practitioner | 4 | **Core** |  |
| 3RTO | Resourcing Talent **\*\*\*** | 6 | Option |  |
| 3DEL | Delivering Learning and Development Activities **\*\*\*** | 6 | Option |  |
| 3PRM | Supporting Good Practice in Performance and RewardManagement **\*\*\*** | 6 | Option |  |
| 3MER | Supporting Good Practice in Managing Employment Relations | 6 | Option |  |
| 3SCO | Supporting Change within Organisations | 3 | Option |  |

**\*\*\* Workshop unit**