

Welcome to DLC Training

Who we are

DLC are the UK's leading distance learning provider. We are renowned for our unrivalled support packages, our industry expertise and our dedication to helping each and every learner achieve the qualifications they need to succeed.

Choosing the right training provider is hugely important when it comes to getting the most out of your learning. When you choose to study with Distance Learning College, you can benefit from high quality accredited courses, flexible study and supportive tutors who will guide you along every step of the way. Our courses have a staggering 98% pass rate, due to our dedication to going above and beyond in every way.

Studying with us

When you study with us, you will be allocated a tutor with an industry background who is an expert in their field, often with decades of experience. They will be there to answer any questions you might have about your course, and will mark your work and provide feedback. Each student is also allocated a Student Support contact, who will act as a mentor and help with everything from enrolment to booking assessments. We understand that balancing your studies with your other commitments can feel like a challenge, and that's why the team here at DLC are here to support you at every step of the way.



Why DLC?



Distance learning is quickly gaining prominence amongst adult learners, and it's easy to see why. Studying a distance course offers the opportunity to enhance your career prospects and expand your earning potential whilst benefiting from freedom and flexibility. Here are just a few of the reasons why you should choose flexible study with DLC:

- **Number 1 UK award winning provider** for distance learning qualifications
- **UK leading experts** covering all qualification needs at all levels (1-7)
- **17 years of experience** delivering to over **54,000 students**
- Solid reliable business with **vast experience and expertise**
- Outstanding results for our students with a **98.6% pass rate**
- Dedicated team of **industry expert tutors**
- Chosen partner for **world class** companies
- Current students in over **70 countries**

CILT Level 2 Introductory Certificate in Logistics and Transport

Your CILT Membership



CILT qualifications are recognised by leading companies around the world as a statement of logistics and transport excellence.

Your CILT Membership

A CILT Membership is an investment; one that will pay for itself. Not only in a monetary value through the benefits provided, but it will also have an immeasurable impact upon your career.

Your membership will see you gain exclusive access to a range of benefits and services that are specifically designed to support you both personally and professionally. These benefits include access to the largest collection of logistics, transport and supply chain resources in Europe.

In addition to ensuring that you have unlimited access to the resources that you need to succeed, being a CILT Member also has the potential to increase your marketability with employers. Applying for an Assessed Grade can give you access to renowned CILT post-nominal letters representing your level of membership and increasing your employability by showing your commitment to proving your expertise in the field of logistics and transport.



Your Membership Includes:



- Daily **news stories**
- Sector specific **e-bulletins**
- Logistics and Transport Focus **monthly magazine**
- Access to **leading industry articles**
- Helpline and email **support**
- Free **job hunting advice and guidance**
- **Interview preparation** and coaching
- **Trade and professional** information
- Free **legal advice** information
- Access to **over 350** regional, national and sector specific **events**
- **Up to £100 saving** when booking for national **events**
- **Online library** catalogue
- Access to **business intelligence** services with over **7,000 journals** from across the globe
- Access to **extensive database** of 4,000+ global newspapers and magazines
- Global **student network** consisting of **40 forums**
- **Membership** of a professional body which increases your employability by 9%
- **CILT Student Hub**

Your Course Information

CILT Level 2 Introductory Certificate Logistics and Transport

Aim of the course

This course aims to provide students with a sound foundation from which to progress. The course is intended to give an understanding of the principles and processes used within the Logistics and Transport professions to move people and goods, and to provide an introduction to the theories of integrated supply chain management. The course outlines the background of logistics and transport and offers introductions to the supply chain functions of Inventory Management and Production Planning, Warehousing, Procurement, and Transport Planning.

Can I enrol on this course?

You can enrol on this course if you work within a **operator role**, have a **level 1 qualification or higher**, or you have **relevant experience**.

Passing the course, whats involved?

The course is made up of eight units, of which you must complete four.

Learners must complete **2 compulsory units** and **2 elective units**. You can choose whichever elective units are relevant to the particular field that you work in or aspire to be in.



**Level 2 is
equivalent to
a GCSE A*-C
qualification**

CILT Exams

All of the CILT courses that we provide are assignment based or exam based for each units. All exams will take place in a CILT Approved Exam centre, spread all across the UK. Meaning you can choose whichever centre is nearest to you. If studying from the UK you can also study your exam within your place of work.

CILT Exams Dates

CILT Exam dates are held every year in February and October.

CILT Assignment Dates

CILT Assignment deadlines take place every year in April and December.

Support

Work Submission - After submitting work you will receive feedback from an expert in your chosen field to help you on your journey.

Mock Exams and Assignment - Past mock exams and assignments will be provided at your convenience as a self development test.

Your Course Information

CILT Level 2 Introductory Certificate Logistics and Transport

Compulsory Units

Introduction to Logistics

- Understanding logistics
- People in the logistics working environment
- Sustainability and the environment
- The role of communications technology in context

Introduction to Customer Services and Marketing

- Introduction to customer services
- Communications and customer service
- Understanding the market
- Principles of marketing

Optional Units

Introduction to Freight Transport Services

- Transport and freight movements
- Freight transport characteristics
- Organisational structure of the freight transport industry
- Freight transport costs and charges

Introduction to Passenger Transport Services

- Transport and passenger movements
- Passenger transport characteristics
- Organisational structure of the passenger transport industry
- Passenger transport costs and charges

Introduction to Warehousing and Inventory

- Inventory
- The warehouse
- Storage and materials handling
- Warehouse principles
- Warehouse processes

Introduction to Procurement

- The scope of purchasing
- Sourcing and contract law
- Purchasing
- Progress monitoring and control
- Global sourcing

Introduction to Planning and Operation of Freight Transport

- Planning freight transport
- Route planning and scheduling freight transport services
- Collection, storage and distribution centres
- Mechanisms for controlling operations
- Regulation and enforcement of freight transport

Introduction to Planning and Operation of Passenger Transport

- Planning passenger transport
- Route planning and scheduling passenger transport services
- Passenger transport interchanges and terminals
- Mechanisms for controlling operations
- Regulation and enforcement of passenger transport

Your Course Information

CILT Level 3 Certificate Logistics and Transport

Aim of the course

The CILT Level 3 Certificate in Logistics and Transport is designed for those already working, or who wish to work, in a supervisory or first line management role in transport and logistics or in warehousing and production. It is ideal for current or aspiring logistics managers wishing to further their career with a formal logistics or warehousing qualification. The course covers principles and processes involved in logistics and warehouse management, and is relevant to students from a range of backgrounds, looking for a production planning, logistics, transport or warehousing course.

Can I enrol on this course?

You can enrol on this course if you work within a **supervisor role**, have a **level 2 qualification or higher**, or you have **relevant experience**.

Passing the course, whats involved?

The course is made up of three units.

Learners must complete **all compulsory units** and **1 optional unit**. You can choose whichever optional unit is relevant to the particular field you work in.



**Level 3 is
equivalent to a
AS or A Level
qualification**

CILT Exams

All of the CILT courses that we provide are assignment based or exam based for each units. All exams will take place in a CILT Approved Exam centre, spread all across the UK. Meaning you can choose whichever centre is nearest to you. If studying from the UK you can also study your exam within your place of work.

CILT Exams Dates

CILT Exam dates are held every year in February and October.

CILT Assignment Dates

CILT Assignment deadlines take place every year in April and December.

Support

Work Submission - After submitting work you will receive feedback from an expert in your chosen field to help you on your journey.

Mock Exams and Assignment

- Past mock exams and assignments will be provided at your convenience as a self development test.

Your Course Information

CILT Level 3 Certificate Logistics and Transport

Compulsory Units

Business Theory

- Marketing & PR
- Communication and information
- Finance
- Legal aspects
- Sources of information

Business Application

- Managing operations
- People
- Management structures
- Planning and control
- Environment and sustainability
- Performance measurement
- Managing change

Optional Units

Warehousing

- Managing warehouse receiving and storing operations
- Managing order picking and despatching goods
- Managing the provision and care of warehouse resources

Inventory

- Managing inventory
- Controlling stock
- Managing performance of inventory

Passenger Transport Operations

- The role of passenger transport in society and the environment
- Passenger transport regulation and control
- Passenger transport structure, planning
- Passenger transport funding and operational costs

Supply Chain Operations

- Fundamentals of a supply chain
- The supply chain environment
- Operation of a supply chain
- Supply chain performance

Freight Transport Operations

- Freight transport role, structure and the environment
- Freight transport operations planning and demand
- Freight transport operations, regulation, control and business

Procurement

- Procurement environment
- Procurement operations
- Commercial management in procurement
- Performance management in procurement

Local Authority Passenger Transport

- Local authority passenger transport planning and provision
- Legal framework for passenger transport
- Types of passenger transport provision
- Local authority functions in passenger transport provision

Transport Planning

- Transport planning
- Introduction to transport planning
- Transport planning concepts
- Links between transport planning and passenger and goods transport
- Traffic management

Your Course Information

CILT Level 5 Professional Diploma Logistics and Transport

Aim of the course

This course presents the fundamental management knowledge required of managers in Logistics and Transport industry. It covers aspects of the internal and external structures of an organisation, the governance of the people within the organisation and those financial and other planning techniques necessary to maintain organisational health. It aims to deliver the understanding and competence of those key elements of management practice that are fundamental to both commercial and noncommercial organisations. With its optional and elective units it focuses directly on the key areas of the technical fields that today's modern and professional managers must handle.

Can I enrol on this course?

You can enrol on this course if you work within a **management role**, have a **level 4 qualification or higher**, or you have **relevant experience**.

Passing the course, whats involved?

This course requires the completion of four units.

Learners must complete **1 compulsory unit**, **1 optional unit from Group A**, and then **2 optional units from Group B**. You can choose whichever Elective and Optional units that are relevant to the particular field you work in.



**Level 5 is
equivalent
to a HND
qualification**

CILT Exams

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CILT Exams Dates

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CILT Assignment Dates

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Support

Work Submission - After submitting work you will receive feedback from an expert in your chosen field to help you on your journey.

Mock Exams and Assignment

- Past mock exams and assignments will be provided at your convenience as a self development test.



Your Course Information

CILT Level 5 Professional Diploma Logistics and Transport

Compulsory Unit

Management

- Internal organisational dynamics
- External dynamics
- People management
- Business planning

Optional Units - Group A

Supply Chain Management

- The supply chain
- Supply chain planning
- Supply chain operations
- Supply chain improvements

Transport Planning

- Transport planning
- The demand for movement
- The supply of transport

Transport Operations

- The nature of transport
- The regulation of transport
- The operation of transport
- Resourcing transport

Your Course Information

CILT Level 5 Professional Diploma Logistics and Transport

Optional Units - Group B

Inventory

- What is inventory management?
- Inventory principles
- Modern inventory systems
- Managing inventory through a network

Movement of Goods

- The goods to be moved
- Origins, destinations and routes
- Movements
- Modes of transport
- Logistics and the supply chain

Movement of People

- The people to be moved
- Origins, destinations and services
- Modes of transport
- Passenger logistics and the seamless journey

Transport and Society

- Demographic trends
- Survey methods and techniques
- Development of transport in society
- Categories of society
- The car and travel

Transport Planning Techniques

- Transport planning process
- Development of strategies and plans
- Implementing strategies and plans
- Appraisal, evaluation and monitoring techniques

Project Management

- Project structure, processes, organisation and programmes
- Project start-up, initiation, planning, stages and stage planning

Production Planning

- The concept of production planning
- Fundamentals of production planning
- Manufacturing and materials planning systems
- Materials flow through production

Retail Logistics

- Introduction to the retail market
- Retail logistics strategies
- Warehouse and inventory issues
- Globalisation and the retail supply chain
- E-Retailing

Sourcing and Procurement

- The scope of procurement
- Sourcing and contract law
- Progress monitoring and control
- Purchasing
- Global sourcing

Warehousing

- The role of warehousing in logistics
- Warehousing process and procedures
- Technology in the warehouse
- Cost management
- Performance measurement

International Business

- The international business environment
- Developing a global business strategy
- Global logistics operations and facilities
- International commerce

- Project direction, control, stage control, stage boundaries and risk management
- Project change control and configuration
- Product delivery, quality and project closure

Your Course Information

CILT Level 6 Advanced Diploma Logistics and Transport

Aim of the course

This qualification provides the strategic management skills required for professional and business development of individuals in the Logistics and Transport sectors. It provides the educational requirement for chartered membership of the Institute and eligibility for the post-nominal's MCILT.

Can I enrol on this course?

You can enrol on this course if you work within a **senior management role**, have a **level 5 qualification or higher**, or you have **relevant experience**.

Passing the course, whats involved?

This course consists of 4 single units and a double research unit.

Learners must complete **all compulsory units** to achieve this qualification.



**Level 6 is
equivalent to
a bachelors
degree
qualification**

CILT Exams

All of the CILT courses that we provide are assignment based or exam based for each units. All exams will take place in a CILT Approved Exam centre, spread all across the UK. Meaning you can choose whichever centre is nearest to you. If studying from the UK you can also study your exam within your place of work.

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CILT Assignment Dates

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Support

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Mock Exams and Assignment

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Your Course Information

CILT Level 6 **Advanced Diploma in Logistics and Transport**

Compulsory Units

Logistics and Transport - Strategic Context

- The global environment
- Resource planning, allocation and use
- Sustainable corporate development
- Competition and risk
- Characteristics of management information
- Strategic investment

Strategic Network Planning in Logistics and Transport

- Vision and strategy
- Forecasting
- Delivering customer service
- Innovation and change
- Decision-making models
- Forces influencing strategy
- Cost and management accounting and principles
- Techniques and reward strategies

Research Methods and the Professional Project in Logistics and Transport

- Research methods
- Professional project in logistics and transport
- Scheduling, routing and planning
- Manual; computer assisted
- Forecasting techniques
- Methods and procedures including quantitative and qualitative research techniques
- Undertake a structured professional research project
- Finalise, write-up and complete professional project
- Problem solving and analysis

Leadership and Strategic Management in Logistics and Transport

- Organisational culture
- Leadership
- Collaboration
- Ethical management
- Managing culture change
- Methods and techniques for motivating, rewarding, influencing and persuading people
- Performance measurement and benchmarking
- Business planning

Delivering Strategic Performance in Logistics and Transport

- Organisational integration
- Supply strategies
- Logistics performance
- E-Technology
- Legal and regulatory requirements
- Supply chain and management of network theories, models and practices
- Cost and benefit analysis
- Planning and forecasting methods
- Techniques and reward strategies

Your DLC Support Package

Support

We pride ourselves on providing a 5-star distance learning experience for every student. Unlike other course providers, we provide students with unlimited support, so you can get in touch with your tutor whenever you have questions. Support is available by **email, phone, Skype and Facetime**, as well as through our **dedicated learning platform**, so you can get in touch by whichever method suits you best. Students can also book into our free **monthly workshops** to get **one-to-one** support.

Whats included?

- **Student Support Team** - We have a dedicated student support team to make your enrolment as quick and easy to ensure you can start your studies as soon as possible.
- **Industry Expert Tutors** - Our industry expert tutors are one of the many reasons why we have a 98% student pass rate.
- **Face to Face Tutor Support** - Another valuable way of gaining that all important support at no extra cost to you!
- **Mentor Support** - Every student receives a dedicated student mentor throughout their studies.
- **Exam and Assignment support** - A fantastic opportunity to prepare for any upcoming assignments and exams.

Freedom to study in your own way

The main advantage of distance learning is the ability to work at your **own pace**, in your **own time** and in the **comfort of your own home**. This means that with the right planning and schedule in place, you can get a great balance between your study and your other commitments, and even earn while you learn.

Resources

Unlike a classroom course, with our distance learning courses you don't have to rely on your notes to pass units or assignments. You can **revisit your study materials** and **online resources** at any point to refresh your understanding. You'll also have **unlimited access to industry expert tutors** and **professional mentors**, who can offer **advice, guidance** and **support** throughout your journey.

Contact your course advisor today on **0800 0126 770**



Unbeatable Support Package

We **guarantee** the **best support package** on the market with **industry experts** here to support you through your studies.



Outstanding Performance

We are proud of our **98.6% pass rate**, we **guarantee** you are in safe hands when enrolling on a course with DLC.



Earn Qualified Status

Achieve qualified status with Distance Learning College and we will **guide you every step of the way**.



Award Winning Expertise

We are an **award winning** distance learning provider with **17 years' experience** and helping over **54,000 students**.